**Crime Scene Checklist**

As you complete each of the tasks below, left click on the checkbox and turn it into a checkmark.

* Download your crime report by clicking on the image of your assigned crime.
* Read the first responder report.
* At the scene of the crime:
  + Download crime scene notes.
  + Sketch out a top-down view of the crime scene and label all objects clearly.
  + ​Conduct a thorough search of the crime scene. Use tags and sticky notes to mark any areas where there is potential evidence.
  + Take observational notes on any potential clues.
  + Record the exact location and take clear photographs of any potential evidence.
  + Once all of your team members are done, collect evidence from the scene of the crime using the evidence collection form. Note the tag/sticky note location of each piece of evidence.
* Use your notes to complete sections 2 and 3 of your crime scene report.
  + Don’t forget to write objectively!
* Write witness questions in Witness Notes doc.
* Write suspect questions in Suspect Notes doc.
* Record notes while interviewing suspects and witnesses. (This will be a whole group activity later in the week.)
* Complete sections 4 and 5 of your crime scene report.
* Proofread your report for:
  + Objective writing
  + Clarity of Pictures
  + Clarity of Descriptions
  + Writing Conventions:
    - Sentence Structure
    - Capitalization
    - Spelling
    - Comma Usage