**Writing Objectively**

Use the tips below to write objectively. For a detailed example of an objective crime report, use the link below.

<http://yourpolicewrite.com/four-types-police-reports/sample-report-2/>

1. Just the Facts

Avoid generalizations and hunches. Write using facts only.

*Don’t: “I knew Mr. King was lying.”*

*Do: “Mr. King told me he was at home the night of July 14th, 2018, but his wife said he went out on errands between 8pm and 9pm that night.”*

1. Be Specific

Use precise numbers, names, dates, and locations.

*Don’t: “Several fingerprints were found on the table.”*

*Do: “I found four fingerprints on the dining room table.”*

1. Who did What?

Each sentence should explain who did what. This is called active voice.

*Don’t: “Thomas was questioned.”*

*Do: “I questioned Thomas.”*